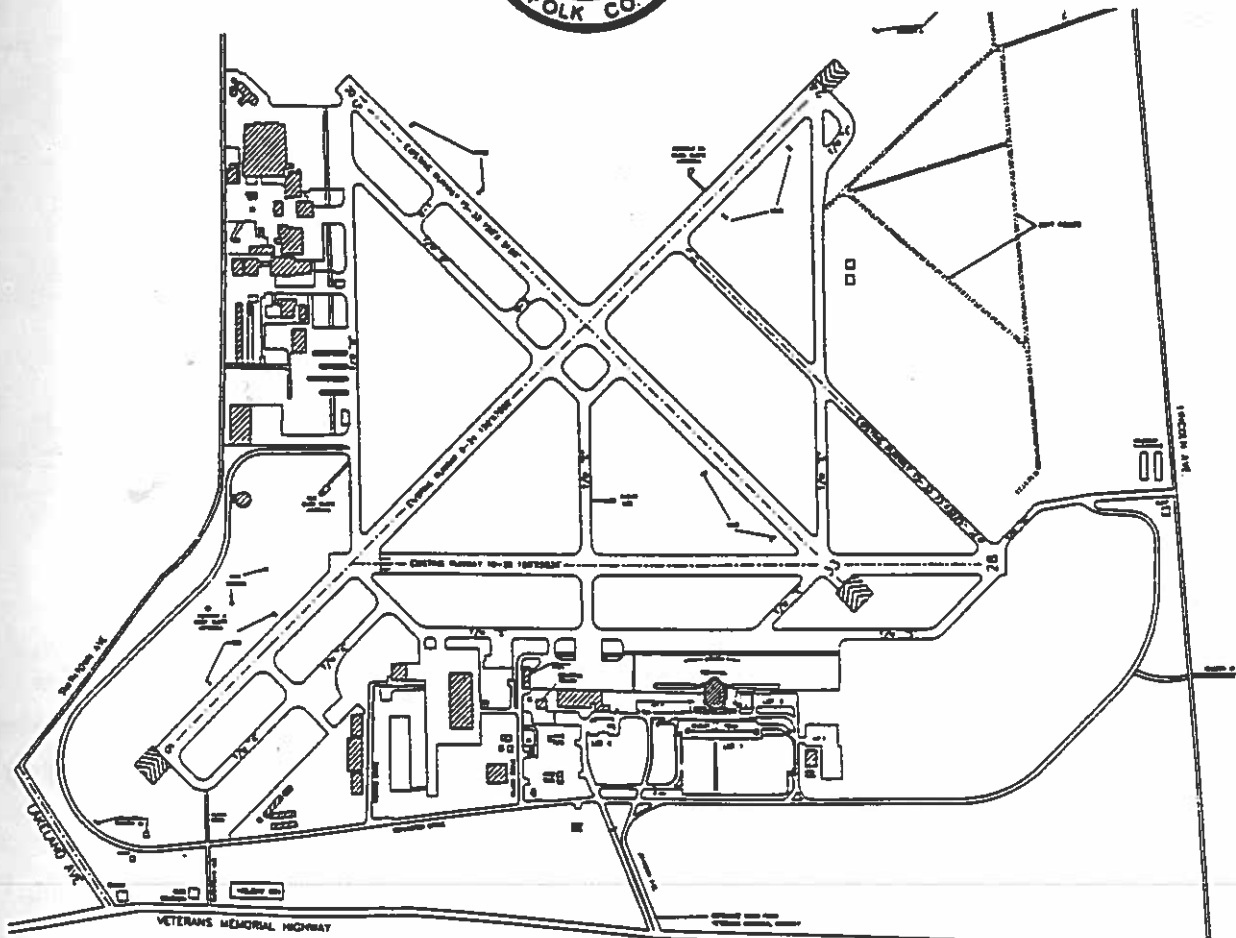


Town Of Islip Long Island MacArthur Airport

Rules & Regulations



1996

LONG ISLAND MAC ARTHUR AIRPORT
RULES AND REGULATIONS

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APPENDIX A

Town of Islip Board Resolution

LONG ISLAND MAC ARTHUR AIRPORT

RULES AND REGULATIONS

The following Rules and Regulations will govern the conduct and activities, aeronautical or other, at Long Island MacArthur Airport. The Town Board will issue, and regularly update, rules and regulations relating to the operation, use, and control of the airport and related facilities owned and operated by the Town of Islip.

ARTICLE I - GENERAL

1-1 Definitions - The following words, terms, or phases where used herein, shall have the meanings respectively described as follows:

A. Air Traffic Control Tower (ATCT)

Shall mean the Air Traffic Control Tower operated by the Federal Aviation Administration at Long Island MacArthur Airport.

B. Aircraft

Shall mean any device that is used or intended to be used for flight in the air.

C. Aircraft Movement Area (AMA)

Shall mean the runways, taxiways, and other areas of the airport that are utilized for taxiing, takeoff, and landing of aircraft exclusive of loading ramps and parking areas as defined in FAR Part 139.

D. Air Operations Area (AOA)

Shall mean any area of the airport used or intended to be used for landing, takeoff, or surface maneuvering of aircraft as defined and established in FAR Part 107.

E. Airline Passenger

Shall mean any person who enters the Airport Terminal with the intention of boarding an Air Carrier, Supplemental Air Carrier, or Air Taxi Commuter Aircraft within a reasonable time for another destination. Within the purview of these rules and regulations, such person ceases to become an airline passenger when he reaches his airport destination, claims his baggage, and intends to depart the terminal area.

F. Airport Employee

Shall mean the authorized personnel of all organizations, conducting activities, or governmental agencies located on or connected with the operation, maintenance, and servicing of the airport.

G. Airport

Shall mean, and include, all related facilities, including but not limited to: land and interest in land, facilities for storage of aircraft, navigation and landing aids, runways, taxiways, helipads, aprons, control tower, passenger and cargo terminal buildings, hangars, administration and office buildings,

garages, parking lots, and such other structures, facilities, and improvements necessary or convenient to the development and maintenance of the airport, and for the promotion and accommodation of air travel, commerce and navigation.

H. Airport Property

Shall mean all property owned by the Town of Islip for the use and operation of Long Island MacArthur Airport.

I. Baggage

Shall mean such articles, effects and other personal property checked for transport or carried by an airline passenger as are necessary or appropriate for wear, use, comfort, or convenience in connection with his trip. It includes both checked and unclaimed baggage.

J. Commercial Operations

Shall mean all operations of aircraft for commercial purposes or any type operation or activity being conducted on the airport. For the purposes of this document, commercial operations shall include air carrier and commuter operations as defined in FAR Part 121, and 135.

K. Airport Manager

Shall mean the Airport Manager of Long Island MacArthur Airport acting directly or through his designated representatives.

L. Fixed Base Operator (FBO)

Shall mean any person, organization, or sublessee engaged in aviation services including, but not limited to: fueling, tie-down or hangar rental, or repairs (major or minor) being conducted by virtue of contract, lease, or agreement with the Airport in compliance with specified minimum standards.

M. Motor Vehicle

Shall mean any self-propelled, wheeled, tracked vehicle, or trailer hitched to a motor vehicle for the conveyance of people or goods on airport property or for the service and maintenance of equipment or property.

N. Person

Shall mean any individual, firm, corporation, partnership, company, association, joint stock association, or political body, and includes any trustee, receiver, assignee or other representative thereof.

O. Public Area

Shall mean those areas, including the various concessions, rest rooms, and terminal lobby sections, used for public thoroughfares, gathering, waiting, and viewing; streets and roads, sidewalks, and all other areas, except tenant facilities, normally used by the general public. All other areas are to be considered operational or restricted areas; access is permitted only upon express consent of the Airport Manager in compliance with appropriate Federal Aviation Regulation Part 107.

P. Restricted Areas

Shall mean areas that are closed to the general public. These areas are defined as areas that are used to perform the everyday activities and operations of the Airport. These areas include, but are not limited to: airport operation areas, tenant leased operational areas, perimeter operational roads, and locations having access to air operational areas. These areas are restricted to use by authorized agencies and personnel while engaged in their respective airport duties in compliance with FAR Part 107.

Q. Security Identification Display Area (SIDA)

As defined by FAR 107.25, any area identified by the airport security program as requiring each person to continuously display on their outer most garment an airport approved identification badge. In general, the SIDA area is the terminal area including the commercial airline parking apron and operation area.

R. Sterile Concourse

Shall mean the concourse areas of the terminal past the security screening point, that an airline passenger must enter into or exit in order to enplane or deplane an aircraft subject to Federal Aviation Regulations Parts 121 and 135.

S. Town

Shall mean the Town of Islip.

T. Visitor

Shall mean any person who is not an airport tenant, airport employee or airline passenger.

Long Island MacArthur Airport
Rules and Regulations

1-2 Scope

A. All users of and persons on the airport shall be governed by these rules and regulations and the directions of the Airport Manager and/or his designated representative.

B. These regulations are not intended to amend, modify or supersede Federal, State or Local laws. All such laws that are applicable are to be considered part of these regulations.

C. If any portion of these regulations shall be invalid or unenforceable, **ALL OTHER PORTIONS SHALL REMAIN IN EFFECT AND BE CONSTRUED TO ACHIEVE THE PURPOSES HEREOF.**

1-3 Adoption and Amendment

Rules and Regulations and amendments will be issued by the Town Board as needed and enforced by the Airport Manager or his designated representative. Rules, Regulations and amendments shall be issued to each airport tenant primarily affected.

1-4 Liability

A. The Town of Islip and Long Island MacArthur Airport, its officers and employees, by publication of these rules and regulations, assumes no responsibility for loss, injury, or damage to persons or property by reason of fire, vandalism, wind, flood earthquake, collision, strike, or Acts of God or of the public enemy, nor does it assume liability for injury or property damage to persons while on the airport or while using the facilities of same.

B. All persons shall conduct activities and render services upon the Airport property in a safe, responsible and efficient manner. All tenants shall be solely liable for having their employees properly trained and instructed by their agents for such purposes, all in compliance with required Federal Aviation Regulations.

1-5 Commercial Activity

A. No person shall utilize any portion of the Airport property or any structure thereon, for any commercial activities except under terms of a lease, contract or permit executed with the Airport Manager.

B. No person or corporation operating any facilities on the Airport shall discriminate or permit discrimination against any person or group of persons in any manner prohibited by any applicable Federal, State or Local regulation or law.

C. Persons or corporations operating facilities on the Airport shall operate in such a way as to fully protect the Airport and its environs from any environmental pollution either through the air or water. They will obey all rules, regulations and orders relating to environmental pollution promulgated by the Federal, State, or local Government and specifically those promulgated under Public Law 91-258, 91st Congress entitled "Airport and Airways Development Act of 1970." Should Long Island MacArthur Airport be required by any department of the Federal, State, or local Government to take any action in order to be eligible for any Federal Funds and this action relates to the property leased hereunder, then these persons and/or corporations will, at their own expense, take such action necessary to comply.

1-6 Soliciting

The soliciting of business, fares, alms, or funds for any purpose on Airport property is prohibited without a permit approved by the Airport Manager in accordance with Airport regulations.

1-7 Advertising

No person or organization shall pass, distribute or display signs, advertisement circulars, printed or written matter on Airport property or any structure thereon, without a permit approved by the Airport Manager in accordance with Airport regulations or in accordance with the provisions of a lease executed with the Airport.

1-8 Picketing

Area

1. The area to be used for picketing will be determined by the airport manager's representative after consultation with union representatives.

2. The area must be kept clean and not littered by coffee containers, newspapers, leaflets or similar debris.

3. Parking fields for short or long term paid lots will be utilized at all times. There will be no special arrangements made for private vehicles belonging to pickets.

Signs

1. If signs are carried they must be carried by means of string or cord. Signs mounted on wooden frames or supported by a wooden stick will not be permitted.

2. If signs are used, such signs must be carried. They will not be propped against vehicles, fastened on buildings, fastened on fences or in any manner affixed to ground or a structure.

Pickets (General Conduct)

1. The number of pickets permitted and the location of the picket line will be predetermined prior to the actual time of setting up the line. No more than the agreed upon number (7) of pickets will be permitted. Any increase in the number of pickets or change of location of the picket line must be brought to the attention of the manager's representative on duty before being placed into effect.
2. The picket line must be kept moving. It must not interfere with the free movement of pedestrians or vehicular traffic, nor block any roadway, gate or entrance.
3. Persons on the picket line will not engage in catcalling or name calling at persons doing business in the area or crossing the picket line.
4. Pickets who are not on the active picket line must not congregate in the vicinity of the line.
5. Persons who are under the influence of alcoholic beverages will not be permitted on the picket line.
6. The picket line captain will contact the airport manager's representative and advise when the picket line starts, how many pickets and when it ends.
7. Leaflets may be distributed provided that the giver will not litter or force written material upon the recipient.
8. Without special permission and instruction from the office of the airport manager's representative amplification devices (handheld or car mounted) will not be used.

1-9 Loitering

No person may loiter or loaf on any part of the Airport property. If a loitering or loafing person is told by a Security Officer to move on or leave the Airport property, he shall do so.

1-10 Disorderly Conduct

No person shall be or become intoxicated or drunk, commit any disorderly, obscene or indecent act, or commit any act of nuisance, nor conduct, or engage in any form of gambling, or violate any Federal, State or Local laws on the Airport property.

1-11 Sanitary Actions

No person shall dispose of garbage, papers, refuse or other material on Airport property except in the receptacles provided for that purpose. Disposal of any material considered hazardous to the environment shall be disposed of in accordance with all Federal, State, and local regulations. No persons shall deposit litter upon the floors of Airport buildings or upon sidewalks, roads, or grounds of the Airport .

1-12 Animals

A. No person may enter the Airport with a domestic or wild animal without written permission of the Airport Manager except:

1. Persons entering any part of the Airport property other than the terminal building, air freight, or other restricted areas, with a domestic animal that is kept restrained by a leash or is confined so as to be completely under control.
2. Persons entering the terminal building or air freight areas with a domestic animal (such as a dog or cat) that has to be transported by air, shall be confined in a suitable transportation container.
3. Blind or deaf persons may enter the terminal building or gate loading areas with a seeing eye or guide dog.

B. No person may ride horseback on the Airport property without permission from the Airport Manager.

1-13 Use of Roads and Walks

No person shall travel on the Airport property other than on roads, walks, or places provided for that particular class of traffic. No person shall walk on or drive a vehicle on any restricted airport road without permission from the Airport Manager. For safety reasons, no aircraft shall taxi on or block, either wholly or partially, any vehicle access roads.

1-14 Hunting and Firearms

Hunting, or the discharge of firearms on the Airport property is prohibited unless permission has been authorized by the Airport Manager.

1-15 Photographs

No person shall take still, sound or motion pictures for commercial use on the Airport property without the approval of the Airport Manager. This does not apply to those taken on lease airport tenant areas for private or promotional purposes.

1-16 Lost Articles

Finders of a lost article shall turn same into the Airport Security Office. If the article is not claimed by its owner within thirty (30) days after it is deposited, it may be returned to the finder, or properly disposed of.

1-17 Preservation of Property

No person shall destroy, injure, deface, or disturb in any way any building, sign, equipment, marker or other structure, tree, flower, lawn, or other property on the Airport. Any person found in violation of this section, shall be responsible for any destruction they may have caused.

1-18 Storage of Property and Equipment

A. Unless otherwise provided in a lease or other agreement, no person shall use any area of the Airport for storage of property or vehicles without the permission of the Airport Manager.

B. No tenant or lessee on the Airport property shall store or stock material or equipment in such a manner as to constitute a hazard to personnel, airline passengers, or property.

1-19 Abandonment of Property

No person shall abandon any personal property, or vehicles, on the Airport property. Any personal property so abandoned shall be deposited in the manner described by applicable laws or statutes.

1-20 Airport Facility Damage

Any person damaging any light fixture, security lock mechanism, door or gate, pavement or turf surface or any other Airport property by malicious intent or by operation of a vehicle or aircraft shall be cited as facts so warrant and be fully responsible for any cost required to repair or replace the damaged facility or property.

1-21 Construction by Airport Tenants

- A. Prior to any alteration, repair and/or construction of leased buildings or ground surface, the Airport tenant must submit such proposal to the Airport Manager for construction plan and specification review. A checklist for the required submittals is available from the Airport's Manager's Office.
- B. All phases of construction must meet Federal, State and Local laws and ordinances.

1-22 Airport Signs

- A. Prior to any construction of a sign or signs, the tenant shall secure permission and approval from the Airport Manager. Approval shall be based on the submission of detailed plans of the type and location of the proposed sign.

1-23 Schedule of Charges

Charges for use of Airport property and related facilities will be as determined and established by the Airport Manager and approved by the Town Board of Town of Islip.

1-24 Restricted Areas

- A. No person shall enter any Airport property area or building posted as being closed to the public, except for the following:
1. Persons assigned to duty therein under authorization of the Airport tenant and/or the Airport Manager.
 2. Persons authorized under contractual agreements with the Airport.
 3. Authorized representatives of the Federal Aviation Administration.
 4. Persons engaged, or about to be engaged, or having been engaged in the operation of any aircraft.
 5. Passengers under appropriate supervision entering ramp or operational areas for the purpose of enplaning or deplaning on aircraft.
 6. Police or Fire personnel with equipment in case of an emergency.
 7. Authorized representatives of the Airport Manager.
- B. Restricted areas at Long Island MacArthur Airport are designated in the Airport Security Plan and required by the Federal Aviation Regulations Part 107 and 139. The following requirements must be observed when in restricted areas:
1. All persons authorized access to the Airport Security Identification Display Area (SIDA) must have an identification badge or be under escort by an officer of the Airport or their designated representative, or tenant representative.
 2. The operator of each ground vehicle authorized access to any Air Operation Area must display upon the vehicle, visual identification while

operating in that area. Visual identification shall consist of a sign or decal indicating the company logo or name. The size of logos or lettering shall be appropriate to be clearly visible at one hundred feet (or four inch letters). Vehicles shall be appropriately lighted for use at night. Specific equipment shall be as required by Airport Management.

3. All persons upon entering the Airline Terminal passenger sterile area must be screened along with X-Ray of their baggage and investigation of personal items.
4. All doors in the Terminal Building and all vehicular access gates that enter to a ramp or Air Operations Area must be kept locked and/or controlled at all times in compliance with FAR Part 107.14.

1-25 Accident Reports

All persons involved in any accident occurring on the Airport property, including aircraft or automobile, shall make a full report to the Airport Security Office as soon after the accident as possible. The Airport Security Office shall be notified immediately in the event of any accident on the airport (phone 467-3315 or 467-3471). When a written report of an aircraft accident is required by the Federal Aviation Regulations, a copy of such report may be submitted to the Security Office in lieu of the report required above.

1-26 Emergency Conditions

Emergency conditions existing on the Airport property will not mitigate or cancel any existing rule or regulation.

1. All persons, vehicles and taxiing aircraft shall yield right of way to emergency equipment.
2. All persons shall move to areas so directed when an emergency exists in the terminal building.
3. Emergency or Airport Operations vehicles shall not be blocked by airline ground equipment at any time. Airline ground equipment shall be in specific parking areas as assigned and shall maintain a clear path to runways and taxiways at all times in case of emergency.
4. No gate leading to the AOA shall be blocked by any vehicle unless as required in an emergency.

1-27 Enforcement

All officers of the Airport Security Office, Fire Rescue Department and local law enforcement agencies are empowered to require compliance with these rules and regulations. No authority is either hereby expressed or implies, however, that would permit any individual other than the Airport Manager to change, alter, or amend these rules and regulations. The Airport Manager or his designated representative is authorized to interpret and construe these regulations whenever necessary either by directives of general or specific application, and he or his designated representatives interpretations shall be deemed a part of the regulations and binding upon all persons.

ARTICLE II - AERONAUTICAL11-28 Aircraft Regulations

All aeronautical activities at the Airport and all flying of aircraft within the Airport traffic area shall be governed by the current Federal Aviation Regulations, Federal Aviation Administration and all directives and instructions issued by the Air Traffic Control Facility.

11-29 Closing and Use of Airport

A. The Airport Manager or his duly authorized representatives shall have the right, at any time, to close the Airport in its entirety or any portion thereof to air traffic or to delay or restrict any flight on any portion thereof to any specified class of aircraft or to any individual or group, when he considers any such action to be necessary and desirable to avoid endangering persons or property and to be consistent with the safe and proper operation of the Airport. In the event the Airport Manager or his duly authorized representatives believe the condition of the Airport to be unsafe for landings and take-offs (in violation of the rules, regulations and standards of the Airport Certification Manual in accordance with Part 139 of the Federal Aviation Regulations) it shall be within his authority to issue, or cause to be issued, a NOTAM (Notice to Airmen) closing the Airport or any portion thereof.

B. No aircraft shall be operated on the surface of any Airport runway, taxiway, ramp or aircraft parking and storage area:

1. In a careless or negligent manner or in disrespect of the rights and safety of others.
2. Without due caution and at a speed likely to unreasonably endanger persons or property.
3. While the pilot or other persons aboard controlling any part of the operation thereof, is under the influence of intoxicating liquor, or any narcotic or habit forming drug, or if such aircraft is so constructed, equipped or loaded as to endanger or be likely to unreasonably endanger persons or property.

C. Prior notification from the Airport Manager is required before landing or take-off is permitted on the Airport of aircraft with a total gross weight in excess of the following:

Dual Tandem Axles - Runway 6/24, 300,000 lbs.; Runway 33L/15R, 300,000 lbs.; Runway 10/28, 92,000 lbs.

Dual Axle - Runway 6/24, 210,000 lbs.; Runway 33L/15R, 170,000 lbs.; Runway 10/28, 56,000 lbs.

Single Axle - Runway 6/24, 100,000 lbs.; Runway 33L/15R, 100,000 lbs.; Runway 10/28, 32,000 lbs.; Runway 33R/15L, 25,000 lbs.

D. No aircraft exceeding a gross weight of 12,500 pounds shall be permitted to make a 180 degree turn on any asphalt runway or taxiway on Airport property unless required to do so as an operational necessity. The owner of an aircraft causing damage to the asphalt surface while executing an unauthorized 180 degree turn on a runway, taxiway on airport property shall be responsible for the cost of repair to the surface.

E. No aircraft of any kind may operate at Long Island MacArthur Airport between the hours of 11:00 p.m. and 6:30 a.m. local if that aircraft's estimated noise level, as listed in FAA Advisory Circular 36-3g (or current edition), exceeds seventy--two A- weighted sound level (72 dBA) on departure at the Federal Aviation Regulations (FAR) Part 36 take-off noise measuring point, or eighty--five (85 dBA) on landing at the FAR Part 36 approach measuring point as set forth by Federal Aviation Regulations (FAR) Part 36, Appendix C, Paragraph 36.3 and described herein under Sec. 3B-3. In addition, any form of departure turn, circling, or other operational maneuver conducted to avoid the above mentioned measuring points will constitute a violation. Any aircraft that exceeds the noise thresholds noted above, shall receive permission from the airport manager before landing or taking off between 11:00 p.m. and 6:30 a.m.

II-30 Taxiing of Aircraft

A. No person shall taxi or tow an aircraft upon the Aircraft Movement Area of the Airport until they have received a clearance from the Control Tower. Also, no person shall taxi or tow an aircraft upon the ramp, approved parking space or hangar area until he has ascertained that there will be no damage of collision with other aircraft, persons or objects in the immediate area.

B. Aircraft not equipped with brakes shall have an attendant at a wing when the aircraft is taxied near buildings or other aircraft.

C. Aircraft awaiting takeoff shall stop short of the painted hold lines and in a position so as to have a direct view of aircraft approaching for landings. Aircraft are to hold at painted lines or at signs opposite the ILS Critical Area during IFR conditions.

D. Aircraft entering and departing the Airline Terminal Ramp are to use Taxiway leadoffs nearest to their Gate or Ramp parking location, or as directed by F.A.A. Control Tower. Aircraft are not to enter or depart the Airline Terminal Ramp unless there is a flagman in plain view.

E. Aircraft entering and departing leased ramp areas of the Airport are to use taxiway leadoffs to adjacent the taxiway. Aircraft taxiing via ramp between leased areas is prohibited. Aircraft taxiing on or along designated vehicle service roads, is prohibited.

F. No aircraft exceeding 25,000 lbs single wheel loading shall be permitted to taxi on Runway 15L/33R.

II-31 Aircraft Repair

A. No person shall repair any aircraft, engine or component of an aircraft, in any area of the Airport property other than that specifically designated for such purpose by the Airport Manager. Minor adjustments and repairs may be performed on air carrier aircraft at gate positions on the terminal ramp when such repairs can be accomplished without inconvenience to other persons and when such adjustment is necessary to prevent a delayed departure.

B. All persons engaged in the maintenance repair and servicing of aircraft shall do so in accordance with the rules and regulations of the Federal Aviation Administration, National Board of Fire Underwriters, U.S. Department of Labor Occupational, Safety and Health Act, Airport Management, and other local governmental agencies that may be involved.

II-32 Engine Run-Up

A. No person shall start or run any aircraft engine unless a competent person is in the aircraft attending the controls. Chocks shall always be placed in front of the aircraft wheels before starting the engine unless the aircraft is provided with adequate parking brakes.

B. No person shall perform an engine run up or prolonged test operations in any area that would result in a hazard or nuisance to other aircraft, persons, or property and never at any terminal gate position. At no time shall engines be run up for test or maintenance purposes between the hours of 10:30 p.m. and 6:30 a.m. without prior approval of the Airport Manager and at a designated location on the Airport as directed by Air Traffic Control.

II-33 Disabled Aircraft

A. The owner or his representative, i.e., pilot or operator shall be responsible for the prompt removal of aircraft wrecked or damaged on the Airport aircraft movement areas as reasonably directed by the Airport Manager after such aircraft has been released by National Transportation Safety Board or Federal Aviation Administration Flight Standards District Office representatives. When an aircraft becomes disabled while on the aircraft movement area due to a flat tire, engine failure, etc., the owner or his representative shall immediately arrange for prompt removal of the aircraft by an aviation service facility on the Airport. If the owner or his representative fails to promptly remove the wrecked, damaged, or disabled aircraft, such aircraft may be removed by the Airport Manager at the owner's or his representative's expense without liability for damage which may result in the course of, or after such removal.

B. The owner of unsightly "junk" or unairworthy aircraft parked in other than closed hangars shall be responsible for the removal of same within ninety (90) days, or sooner, if in the opinion of the Airport Manager such aircraft created an image detrimental to the appearance of the Airport and aviation.

II-34 Parking of Aircraft

A. No persons shall park aircraft in any area on the Airport property other than as described by the Airport Manager.

B. Aircraft parked on areas of leased Airport property shall be under the lessee's control and liability.

C. Parking of aircraft on the Airline Terminal ramp must comply with Regulations of the Airport Security Plan as required under Part 107 of the Federal Aviation Regulations and are restricted as follows:

1. When parking at Airline gate locations, aircraft operated by certificated Air Carriers, non-scheduled Supplemental Air Carriers and Air Taxi Commuters must have the consent and be in control of the airline to which the gate is assigned.
2. Other aircraft needing to park on the Airline Terminal Ramp to enplane or deplane passengers must have prior permission from the Airport Manager to do so. Aircraft parking at this location (which is limited in size and subject to jet blast) are restricted as follows:
 - a. The aircraft shall park within the ramp area bounded by the security fencing and lines painted upon the ramp surface. Aircraft are to park with parking brakes on and navigation lights left on during hours of darkness.
 - b. Aircraft entering and departing this location are to yield to other aircraft. If a pilot is unsure of the situation, he is to stop until a guideman is in view.
 - c. Due to the limited space available for parking at this location, pilots are to expedite their deplaning and enplaning operations and must remain with the aircraft.
 - d. The aircraft operator agrees to waive any rights to damages from the Airport, its agents, servants or employees and, further, agrees to hold harmless in case of a claim or suit by the owner or holder of any interest in the aircraft.

D. If an aircraft is parked in an area other than that prescribed or in a position that blocks a taxiway or a vehicle ramp service road or within a runway or taxiway safety area, the operator of such aircraft, upon direction of the Airport Manager, shall move said aircraft to an area so directed. If the operator refuses to comply with such direction, the Airport Manager may tow said aircraft to such designated place at the operator's expense, without liability for damage which may result in the course of such moving.

E. Unless otherwise directed, all aircraft shall be parked in their designated spot as agreed upon by the airport parking committee.

F. All aircraft entering the Terminal Ramp must be under the control of a guideman. If no guideman is in sight, aircraft are to hold short of the Terminal Ramp until one is available.

II-35 Helicopter Operations Rules

A. No person shall park a helicopter in any area on the Airport Property other than as prescribed by the Airport Manager.

B. Helicopter aircraft arriving and departing the Airport shall use that portion of the aircraft movement area or designated helicopter clear areas as directed by the FAA Control Tower.

C. Helicopter aircraft shall avoid, and not fly over taxiing or parked fixed-wing aircraft.

D. During landings and takeoffs, helicopters shall not pass over the terminal building, commercial ramp, or other aircraft.

II-36 Terminal Ramp Operations

A. General - Some of the rules and regulations in this section may be contained in other parts of this document. If, however, a specific rule or regulation not contained in this section is applicable to the operation of the Terminal Ramp, it shall be considered a part of this section. Rules contained in this section shall not invalidate any rule contained in any other section.

B. Identification badges - shall be worn at all times on the outermost part of the outermost garment. Anyone not in possession of a valid airport identification badge will not be permitted on the Terminal Ramp.

C. Service roads - The following rules shall apply to the service road adjacent to the Terminal Ramp.

1. The speed limit on the north service road, adjacent to taxiway "s", is 15 MPH. The speed limit on all other areas of the terminal ramp is 10 MPH.

2. No vehicles or equipment is to be left unattended on any service road.

3. All vehicles on service roads are to yield to aircraft.
4. Due to soil deterioration, vehicles are not to be parked off the edge of any service road.
5. All vehicles entering and exiting the service road shall do so at a 90 degree angle.

D. All service vehicles must be parked in designated parking areas. Vehicles or equipment found left unattended, or blocking service gates, service or operational vehicles, emergency doors, or passenger gates will in violation of this section.

E. No personal vehicles, bicycles, motorcycles etc. are permitted on the Terminal Ramp or airline operations areas adjacent to the Terminal Ramp.

F. Chocks are not to be left unattended on the ramp for any reason unless they are at the wheels of an aircraft.

G. No Smoking is permitted on or near the Terminal Ramp. Smoking may be permitted in airline operation areas dependent upon the policy of each airline.

H. F.O.D. (ie. garbage, broken bag tags, papers, broken luggage locks, soil, stones, etc.) must be cleaned up immediately. This includes any spillage from lavatory carts, garbage carts, or service vehicles.

I. Games, including frisbee, wiffle ball, softball, or any other such activity is not permitted on the Terminal Ramp.

J. Gates leading to the ramp shall remain locked at all times unless attended. If attended for the entry of service or delivery vehicles, the attendant must be within ten (10) feet of the open gate.

K. Fence or gate damage shall be the responsibility of each airline tenant. Any damaged fence or gate must be repaired immediately. If airport personnel must repair a fence or gate, the airline tenant will be charged accordingly for time and material.

L. Aircraft Service Vehicle Staging - Aircraft Service vehicles (ie. air stairs, tugs, etc.) shall not be moved into position more than fifteen (15) minutes prior to the anticipation of an aircraft arrival.

M. Turbo Prop Aircraft - Due to the limited size of the ramp and safety concerns, all propellers of turboprop aircraft must be stopped before approaching the aircraft. This includes passenger loading and servicing personnel.

N. Ramp Service Vehicles shall not pass between an parked aircraft and a terminal gate from which passengers are enplaning or deplaning.

O. Disabled equipment shall not be left in the AOA and must be repaired within fourteen (14) calendar days or removed from the ramp.

P. No aircraft is to start engines unless ground personnel are in attendance.

ARTICLE III - VEHICLE OPERATIONSIII-37 Licensing and Registration

A. Motor vehicle operation on the Airport property shall be governed by the provisions of the New York State Vehicle and Traffic laws, Code of Laws of the Town of Islip in which the Airport is located, relevant private acts, and such regulations as introduced from time to time by the Town Board and the directions of the Airport Manager.

B. Motor vehicles with axle load exceeding 42,500 pounds are not permitted upon aircraft parking areas, service or perimeter roads without approval from the Airport Manager.

C. Vehicles operated on the Airport must possess minimum safety equipment as required by the New York State vehicle inspection law. Items such as bald tires, broken or non-working lights, and reflectors, or worn out brakes must be replaced immediately.

D. Marking and lighting of service vehicles shall be in accordance with FAA Advisory Circular, AC 50/5210-B.

III-38 Rules and RegulationsA. Vehicle Operations

1. No motorized equipment shall be operated on the aircraft parking ramps, the Airport landing area or airport perimeter roads except:

a. By persons assigned to duty thereon.

b. By persons authorized by the Airport Manager.

c. By persons escorted by Safety and/or Security vehicle.

2. No vehicle shall be allowed to enter upon the aircraft movement area, either day or night, unless equipped with a radio with two way communications with the FAA Control Tower or escorted by a vehicle so equipped. No vehicle may enter the landing area until clearance has been given by the Control Tower. It is the responsibility of all vehicle operators to be conversant with the standard airport light signals regardless of whether vehicle is radio equipped.

Airport Light Signals

<u>Color of Signal</u>	<u>Meaning on Ground</u>
Steady Green	Cleared for takeoff
Flashing Green	Cleared to taxi
Steady Red	STOP
Flashing Red	Taxi Clear of landing area in use
Flashing White	Return to starting point on airport
Alternating Red & Green	USE EXTREME CAUTION

3. Operators of motorized equipment on aircraft parking areas and ramp service roads, shall operate such equipment with extreme caution, and shall not, at any time, exceed a speed of fifteen (15) miles per hour unless otherwise stated herein. The maximum baggage or freight cart train shall consist of one tug and four (4) tandem carts.
4. No person shall operate any motorized vehicle upon any area of the Airport if such vehicle, with or without towed equipment, is so constructed, equipped, or loaded so as to be a danger or is likely to endanger persons or property. All persons riding in any motorized vehicle shall be seated in seats permanently affixed to the vehicle.
5. All motorized vehicles, while operating upon the Airline Terminal Ramp area, shall pass to the rear of taxiing aircraft and shall not be driven between a parked aircraft and its loading gate, while passengers are enplaning or deplaning.

B. Airport Roadways

Motor vehicles shall be operated by a licensed driver in strict compliance with posted stop, yield, pedestrian, parking, road direction, road height clearance, and speed limit traffic signs.

C. Repair of Motor Vehicles

No person shall clean or make any repairs to motor vehicles anywhere on the Airport property other than in designated shop areas except minor repairs necessary to remove such motor vehicles from the Airport property. Nor shall any person move, interfere with, or tamper with any motor vehicle part instrument, or tool thereof, without permission

from the owner or satisfactory evidences of the right to do so duly presented to the Airport Manager.

D. Vehicle Parking

1. No person shall park a motor vehicle for loading, or unloading, or for any other purpose on the Airport property other than in the areas specifically established for parking and in the manner prescribed by signs, lines, or other means.
2. No person shall park a motor vehicle in an area requiring payment for parking without paying the required parking fee; nor in a manner so as to obstruct roadways, nor in aircraft parking areas, nor in grass areas, unless authorized by Airport Management.
3. Employees of organizations or agencies having tenancy in the Airport Airline Terminal Building may park private vehicles in the employees parking lot as designated by the Airport Manager. Only those vehicles bearing an authorized parking sticker properly affixed to the rear-most window on the drivers side of the vehicle shall be allowed to park in the employee's lot.
4. No person shall abandon any motor vehicle on Airport property.
5. The Airport Manager shall have the authority to tow or otherwise move vehicles which are parked by their owners or operators on the Airport property in violation of the regulations of the Airport, State or Local laws. Vehicles that are moved or towed shall be at the operator's expense and without liability for damage which may result in the course of such moving.

E. Taxicabs, Limousines, Buses, Courtesy Limousine Service and Car Rentals.

Any person operating Taxicabs, Limousines, Buses, Courtesy Limousine Service, and Car Rentals from the Airport must have authorization for such activities under terms of a lease, contract, or permit with the Airport Manager, and or the Town of Islip. Such operations are limited to parking locations and procedures as set forth in their specific agreement with the Airport Manager.

F. Procedure in Case of Accidents

The driver of any vehicle involved in an accident on the Airport which results in injury to any person or damage to any vehicle or property shall immediately stop such vehicle at the scene of the accident, and report such accident to the Airport Security Office or to the applicable Police Department in which the Airport is located. The operator of such vehicle, within a reasonable time after the occurrence shall make other reports as may be required by and in accordance with Federal, State and Municipal Laws and Regulations.

ARTICLE IV - GENERAL SAFETYIV-39 Observance and Adherence of Safety Procedures

All persons using the Airport property and/or its facilities in any way, shall exercise the utmost care to guard against fire and/or injury to persons or property.

IV-40 Fueling Operations

A. All fueling operations must be performed within the parameters of Federal Aviation Regulations Part 139 and the Fire Codes of the Town of Islip.

B. No person may fuel or defuel an aircraft on Airport property while:

1. Its engine is running.
2. It is in a hangar or enclosed space.
3. Passengers are in the aircraft unless a passenger loading ramp is in place at the cabin door, the door is open and a cabin attendant is at or near the door.

C. No person may start the engine of an aircraft on Airport property if there is any gasoline or other volatile flammable liquids on the ground underneath it.

D. No person may operate a radio transmitter or receiver, or switch electrical appliances on or off in an aircraft on Airport property while it is being fueled or defueled.

E. During the fueling and defueling of an aircraft on Airport property, the dispensing and receiving apparatus and the aircraft must be bonded in accordance with current safety standards.

F. Each person engaged in fueling or defueling on Airport property shall exercise care to prevent the overflow of fuel and must have readily accessible and adequate fire extinguishers.

G. During the fueling and defueling of an aircraft on Airport property, no person may, within fifty (50) feet of the aircraft, smoke or use any materials that are likely to cause a spark or be a source of ignition. Smoking is not permitted on the Terminal Ramp at any time.

H. Each hose, funnel, or appurtenance used in fueling or defueling an aircraft on Airport property must be properly bonded to prevent ignition of volatile liquids.

- I. Fire extinguishing equipment must be readily available during fueling and defueling operations.
- J. Fueling vehicles should be parked parallel to or heading away from the aircraft wing leading edge, so it may be moved away quickly in the event of an emergency.
- K. Fueling vehicles must be parked at least ten (10) feet apart and fifty (50) feet from any building.
- L. Fueling vehicles and fuel farms must conform to the requirements of the FAA, NFPA 407, and the Town Of Islip. This includes, but is not limited to, the requirements for ground cables, dust caps, proper tires, muffler, light or reflector lenses, proper signage, equipment testing, and inspection.
- M. Any person involved in fueling operations must have successfully completed an FAA approved aircraft fuel safety training course, or received instruction from such a person, prior to operating a fuel vehicle.

IV-41 Spillage

- A. Any spillage or dripping of petroleum products, or any material on Airport property which may cause a hazardous condition detrimental to the Airport ground, pavement surface, or an unsightly condition, shall be removed immediately. The responsibility for removal of the spillage shall be assumed by the operator of the equipment causing the same or by the tenant responsible for the deposit thereof.
- B. A charge will be made, based on time and materials expended, when Airport personnel and equipment is used to clean up fuel spills.
- C. No fuel, grease, oil, flammable liquids, or contaminants of any kind shall be allowed to flow or be placed in any sewer, drainage system, or dumpster on the Airport.
- D. All fueling tenants must have (or have access to) a spill cart for containment and clean up in the event of a spill. The spill cart must have adequate absorbent to contain a minimum fuel spill of fifty (50) gallons. The spill must contain shovels and containers to dispose of the absorbent when used.

E. All fuel spills must be reported to the Airport Rescue and Firefighting department (ARFF) immediately (467-3279/3355 or ADS 3311 or call ground control on radio and request ARFF response to fuel spill location). If required, appropriate notification must also be made to the New York State D.E.C., and Town of Islip Hazardous Materials Response Team.

IV-42 General Housekeeping

A. All persons occupying space of the Airport, shall keep the space allotted them policed and free of rubbish and accumulation of such material. Only approved boxes, crates, paint or varnish cans, bottles or containers shall be stored in Airport buildings or hangars.

B. All floors shall be kept clean and free from fuel and oil. The use of volatile or flammable solvents for cleaning floors is prohibited.

C. Approved metal receptacles shall be removed daily by persons occupying space; drip pans shall be placed under engines and kept clean and maintained in a safe manner. An overall general appearance and cleanliness shall prevail throughout the Airport Complex.

IV-43 General Provisions

A. All Federal, State and Municipal Laws, Ordinances and Regulations that would apply to a situation occurring off the Airport shall apply to that same situation if it occurs on the Airport.

B. All applicable Federal Aviation Regulations and Federal Advisory Circulars shall be considered to be a part of these Rules and Regulations.

C. That document known as the "Minimum Standards" of Long Island MacArthur Airport shall be considered to be a part of these Rules and Regulations.

ARTICLE V. - VIOLATIONSV-44 Procedures.

Violations of these rules and regulations shall be adjudicated pursuant to Article 3 - Adjudicatory Proceedings of the State Administrative Procedures Act, except that presiding officers shall not have authority by Section 304(2) to issue subpoenas. The Airport Manager may adopt rules governing the procedures on adjudicatory proceedings that are not inconsistent with Article 3 of the State Administrative Procedures Act.

V-45 Presiding Officer.

The Airport Manager shall designate the presiding officer or officers, or may act as presiding officer.

V-46 Fines and Penalties.

A. Except as otherwise provided for in Section II - 29 (Sub.E), any person found to have violated any rule or regulation contained herein, shall be subject to a fine of up to \$250.00 for each such violation.

B. Any person found to have violated Section II - 29 (Sub E.) relating to permissible levels of aircraft noise when in effect, shall be subject to a fine of up to \$1,000.00 for each such violation.

C. Each aircraft operation (a landing or takeoff) that exceeds the permissible levels of noise contained in Section II - 29 (Sub.E) shall be considered a separate violation.

D. In addition to the penalties prescribed in paragraphs A and B of this Article, a person found to have violated these rules and regulations may be denied the use of the Airport and its facilities.

E. Any person failing to pay the assessed fines may be denied the use of the Airport and its facilities without further adjudicatory proceedings.

V-47 Airport Violation Notices.

A. Violations will be issued by Airport Security and Fire Rescue personnel to individuals who fail to obey these rules and regulations.

B. Violation notices will be issued based on actual or reported observation by Town of Islip personnel or FAA personnel.

C. A copy of a typical Airport Notice of Violation is shown below.



TOWN OF ISLIP

Long Island MacArthur Airport

DEPT. OF AVIATION & TRANSPORTATION
AIRPORT LAW ENFORCEMENT SECTION

NOTICE OF VIOLATION

Nº 083

CENTRAL COMPLAINT NO.		TOUR *	VEHICLE NO.
VIOLATION			
CODE	DAYS OF OCC.	DATE OF OCC.	TIME OF OCC.
PLACE OF OCC.			
NAME		D.O.B.	MALE FEMALE
EMPLOYER		TELEPHONE	
DATE	TIME OUT	TIME IN	PERSON HEADQUARTERS
			RADIO SIGHT

OFFICER'S SIGNATURE	NUMBER	SUPERVISOR
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Appendix A

Islip Town Board Resolution

August 27, 1991

On motion of Councilman DeMott , seconded
by Councilman Mc Gowan ,

BE IT ENACTED by the Town Board of the Town of
Islip:

Long Island MacArthur Airport Rules and Regulations

These Rules and Regulations shall take effect
immediately. A copy of the Rules and Regulations shall be
maintained in the office of the Airport Manager.

On a vote, the result was: Unanimously carried.

9/16/91 cc: A. Ceglie jl



SEP 6 1991

CLERK OF TOWN
TOWN OF ISLIP